

BUSINESS RENTAL REQUEST FORM



REQUIRED VEHICLE: Sedan SUV Others _____

PROPOSER DEPARTMENT	Requesting Department		Cost Center:		
	Assigned to	Name:	KAUST ID:		
		Signature:	Phone:		
			KAUST Email:		
	Justification				
	Duration		From:	To:	
Approval (Manager & above)		I hereby authorize charging of the cost of RENTAL VEHICLE to the indicated Cost Center for the period specified and/or of actual use.			
		Name:	KAUST ID:		
		Signature:	Date		



Car Rental Price List

Vehicle Type	Rate Type						
	Daily Rate with 250 kms limit	Weekly Rate with 1400 kms	Monthly Rate with 6000 kms	Extra KM Rate (SAR/KM)	Daily Rate (SAR) with open kms	Weekly Rate (SAR) with open kms	Monthly Rate (SAR) with open kms
Chevrolet Spark Or Equivalent	95	550	1,950	0.40	161	935	2,730
Hyundai Accent, Toyota Yaris Or Equivalent	120	695	2,475	0.50	204	1,045	3,465
Hyundai Elantra, Toyota Corolla Or Equivalent	150	925	3,295	0.60	240	1,433	4,285
Hyundai Sonata, Tucson, Toyota Camry, Or Equivalent	225	1,300	4,630	0.70	285	1,820	6,730
Taurus Or Equivalent	320	1,795	5,026	1.00	480	2,692	7,500
Prado Or Equivalent	460	2,576	7,213	1.50	690	3,864	12,500
Suburban, Yukon, Tahoe Or Equivalent	850	4,760	12,500	2.00	1,190	7,140	18,750
BMW Or Equivalent	2,600	14,500	34,800	3.00	3,900	21,840	52,400
Mercedes S Class Or Equivalent	3,900	21,840	49,000	4.00	5,850	28,700	69,000

- The above rate is applied at any Hanco branch in KSA, proven KAUST ID is mandatory.
- VAT will be added to the above rates.
- No drop of charge will be applied if the vehicle is rented from Jeddah Airport & dropped at KAUST branch.
- A drop-off charge of SR 80 + VAT will be applied if the KAUST rented vehicle is returned to any location in Jeddah.
- A drop-off charge will also be incurred if the vehicle is returned to a city other than KAUST to any other city/area of KSA, with charges varying based on the specific return area/city. (Yanbu/Madina/Makkah/Riyadh/Qassim/Dammam/Jubail, etc).