

Charter of the KAUST Stitch Club

Article I: Name

1. This organization shall be known as the “stitch Club” which shall be referred to as the “Club” in this document.

Article II: Purpose

1. The objectives of the club are to:
 - a. Encourage the well-being of the community; by gathering of people who have the same interest
 - b. Organize lessons to teach KAUST community members new skills regarding knitting, crocheting, sewing, etc..
 - c. Organize competitions from within KAUST e.g., knitting contests when possible.
 - h. Organize club social activities e.g., participate in pop up souq etc....

Article III: Membership

- Everyone who is a resident at KAUST is welcome to be a member of the club.
- For whatsApp group and activities: only above 18 and know how to knit is allowed to be in the “stitch club whatsApp” group.
 - We will establish another group “stitch curious” for people who are interested in learning skills.
 - Membership is free of charge.

Article IV: Dues

- 1- Lessons provided by the club is charged and the amount is determined by the instructor who will give the class.
- 2- The finances of the Club are to be managed in compliance with accounting standards approved by the Chief Financial Officer of KAUST, as well as those prescribed by the guidelines for Community Clubs through KAUST Community Life.
- 3- Annual financial statements must be presented to the Annual General meeting of the Club by the Treasurer.

Article V: Officers

1. The Club Board of Officers consists of the following:
 - a. President

- b. Treasurer/Finance officer
 - c. Division manager
2. Officers keep their positions unless someone else is nominated or the club vote with the majority against the present officer.
5. The duties of the Officers are as follows:

President

- Call regular and special meetings of the Board and Club as required to conduct the business of the Club
- Provide for the discharge of necessary duties due to the temporary absence of other Officers
- Ensure the Charter and the rules of the organization are enforced
- Liaise with KAUST management and Community Life for advertising and announcements from the club.
- Take feedback from the finance officer, division managers, and members and act accordingly.
 - . Have the right to expel members if the Code of Conduct is not followed.
- **Treasurer**
 - Give periodical reports to the president about finances
 - Calculate the cost of each event e.g., community market, 70% of the profit will go to participants and 30% to the club.

Division manager

- The club is divided into 3 divisions and could be more or less divided throughout the year.
 - o Knitting
 - o Crocheting
 - o Sewing
- Organize classes, meetings, for the division
- Provide suggestions for activities to the president, talk on behalf of the division members
- Report any problem/issues to the president.
- Make a list of required tools and give it to the finance officer

Article VI: Meetings

1. **General Club Meetings** every other Monday at 7 pm. To change the venue and the time, the vote and acceptance of majority should be taken.

2. **Division Meeting:** each division have the right to run extra meetings held and organized by the division manager.
3. A **Special General Meeting (SGM)** may be convened, in exceptional circumstances, to discuss urgent matters that may arise. A SGM may be called if 10% of Regular Members or 50% of Board Officers, or decision of the President.

Name: *Ghadeer Hasanin*
President Ghadeer Hasanin

Date: 08-Nov-2022 | 14:30 ABST

Name: *Y. Ab*
Treasurer Yasmeen J. Abuzeid

Date: 10-Nov-2022 | 10:45 ABST

Name: *Hannah OCallaghan*
Community Life Representative Hannah OCallaghan

Date: 10-Nov-2022 | 11:46 ABST