

Charter of the Club

“Casa Italia - Italian cultural society in Saudi Arabia”

Article I: Name

This organization shall be known as the “Casa Italia - Italian cultural society in Saudi Arabia” which shall be referred to as the “Club” in this document.

Article II: Purpose

The objectives of the club are to:

- Encourage the well-being of the community, by gathering people who have the same interest.
- Organize lessons to teach KAUST community members new skills regarding Italian language, cooking, sport, music etc.
- Organize contests from within KAUST e.g., cooking contests, musical contests, etc. whenever possible.
- Organize club social activities.

Article III: Membership

- Everyone who is a resident at KAUST is welcome to be a member of the club.
- For WhatsApp channel and activities: only above 18 years old are allowed to be in the “Casa Italia - Italian culture in Saudi Arabia” channel.
- Membership costs 100 SAR which is paid once per year.

Article IV: Dues

- Lessons provided by the club are charged and the amount is determined by the administration team and the instructor.
- The finances of the Club are to be managed in compliance with accounting standards approved by the Chief Financial Officer of KAUST, as well as those prescribed by the guidelines for Community Clubs through KAUST Community Life.
- Annual financial statements must be presented to the Annual General meeting of the Club by the Treasurer.

Article V: Officers

- The Club Board of Officers consists of the following:
 - President
 - Vice-President
 - Treasurer officer
 - Division managers
- Officers keep their positions unless someone else is nominated or the club votes with the majority against the present officer.
- The duties of the Officers are as follows:

President

- Call regular and special meetings of the Board and Club as required to conduct the business of the Club.
- Provide for the discharge of necessary duties due to the temporary absence of other Officers.
- Ensure the Charter and the rules of the organization are enforced
- Liaise with KAUST management and Community Life for advertising and announcements from the club.
- Take feedback from the finance officer, division managers, and members and act accordingly.
- Have the right to expel members if the Code of Conduct is not followed.

Treasurer

- Give periodical reports to the president about finances.
- Calculate the cost of each event, the reimbursement for the club and the members/instructors.
- Manage the finance in a clear and transparent manner for all the members of the club.

Division manager

- The club is divided into the following divisions. Others may be added or removed throughout the year.
 - Cooking
 - Music
 - Sport
 - Social Media
- Organize classes, meetings, for the division.
- Provide suggestions for activities to the president, talk on behalf of the division members.
- Report any problem/issues to the president.
- Make a list of required tools and give it to the finance officer.

Article VI: Meetings

- Administration Club Meetings are every last Wednesday of the month at 8 pm. To change the venue and the time, the vote and acceptance of majority should be taken.
- Members Club Meetings (weekly or bi-weekly) will be planned in agreement with the members and accordingly with the events.
- A Special General Meeting (SGM) may be convened, in exceptional circumstances, to discuss urgent matters that may arise. A SGM may be called if 10% of Regular Members or 50% of Board Officers, or decision of the President.

Article VII: Behavior

1. **It is strictly forbidden** denigrating other members of the group under penalty of expulsion from the Club.
2. **It is strictly forbidden** denigrating other groups/Clubs, other organizations, etc. under penalty of expulsion from the Club.
3. **It is strictly forbidden** introducing political contents via direct or allusive messages, pictures, musical themes, etc. under penalty of expulsion from the Club.
4. **It is strictly forbidden** using the club for purposes other than those mentioned in this charter and/or for personal interests under penalty of expulsion from the Club.
5. **All the members are warmly suggested to report**, directly in the club or privately to the Board, **whichever kind of discomfort for aggressive behavior, non-inclusivity, racism, etc.** Every member is called to maintain the Club healthy and report whichever toxic behavior/situation.

Antonio Arena

Antonio Arena

Date : 04-Apr-2024 | 14:57 ABST

Giovanni Vorraro

Giovanni Vorraro

Date : 04-Apr-2024 | 15:28 ABST

Hannah OCallaghan

Hannah OCallaghan

Community Life Representative

Date : 04-Apr-2024 | 15:29 ABST